



Helping Kids with  
Physical Disabilities  
Succeed

# TOP UP FUNDING PROGRAM APPLICATION FORM

## IMPORTANT INFORMATION FOR FAMILIES:

- Please review **CAREFULLY** before submitting this application. Incomplete forms will be returned to you, which could delay the application process.
- The original completed Top Up Application form must be returned to Easter Seals Ontario. No photocopies or faxes will be accepted.
- Please note: Applications take 12 Weeks to process.
- Completed applications must be received no later than **December 8, 2018**. Applications received after the deadline will be denied. **NO EXCEPTIONS.**
- Send complete applications to:

**Top Up Funding Program  
Easter Seals Ontario  
One Concorde Gate, Suite 700  
Toronto, ON M3C 3N6**

If there are any questions regarding the Top Up program please call the Easter Seals Top Up Program Co-ordinator at 416-510-5088 or toll free at 1-800-668-6252 ext 324.

## SECTION A: TO BE COMPLETED AND SIGNED BY PARENT/GUARDIAN. PLEASE PRINT CLEARLY:

**Name of Parent/Legal Guardian:** \_\_\_\_\_  
Last Name \_\_\_\_\_ First Name \_\_\_\_\_

**Name of Eligible Child:** \_\_\_\_\_  
Last Name \_\_\_\_\_ First Name \_\_\_\_\_

**Child's Date of Birth:** (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_

**Child's Health Card Number:** \_\_\_\_\_ **Version Code:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
Street \_\_\_\_\_ Apartment Number \_\_\_\_\_  
City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

**Telephone number:** (\_\_\_\_) \_\_\_\_\_ **Email:** \_\_\_\_\_  
Area Code Number

### CONSENT FOR RELEASE OF INFORMATION

I, \_\_\_\_\_ consent to the release of information, records or documents between  
(Name of Parent/Legal Guardian)  
authorized representatives of Easter Seals Ontario and **the Ministry of Community & Social Services/Ministry of Children & Youth Services** for verifying my child's ongoing eligibility for the following programs:

- 1. Assistance for Children with Severe Disabilities (ACSD) program administered by the Ministry of Community and Social Services and the Ministry of Children & Youth Services**
- The Incontinence Supplies Grant Program's Top Up Funding Program administered by Easter Seals Ontario

Signature of Parent/Legal Guardian \_\_\_\_\_ Signature of Witness (Anyone over 16 years of age) \_\_\_\_\_

Date: (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_  
The consent is valid until March 31, 2018 unless revoked sooner in writing.

## SECTION B: TO BE COMPLETED AND SIGNED BY YOUR SPECIAL AGREEMENT OFFICER with the Ministry of Community & Social Services/Ministry of Children & Youth Services

Does Child receive Assistance for Children with Severe Disabilities (ACSD)? Yes  No

If Yes, please provide ACSD Member ID# \_\_\_\_\_

Start Date (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_ OR Ongoing

Does the parent or guardian receive any other provincial funding such as Ontario Works or the Ontario Disability Support Program? Yes  (If yes, the child will be ineligible for this funding.) No

Completed by (Print) \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Signature \_\_\_\_\_ Date: (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_

Email: \_\_\_\_\_

**Directions for SAO:** Please provide this form back to the applicant family so that they may submit the completed application to Easter Seals. **If the family receives OW/ODSP they are not eligible for Top Up Funding and the form does not need to be submitted.**

### DO NOT WRITE IN THIS SECTION – EASTER SEALS OFFICE USE ONLY

<u>Ineligible:</u>	<u>Eligible:</u>	
<input type="checkbox"/> ACSD	Region: _____	Vendor ID: _____
<input type="checkbox"/> ODSP/OW	Level: _____	Total: _____
<input type="checkbox"/> No Date Match	Payment: _____	Staff Initials: _____ Staff Initials _____